

## CALIFORNIA LIFE SCIENCES ASSOCIATION

### JOB INFORMATION

Position Title:	Director - State and Local Government Policy
Function:	State and Local Policy and Legislative Support
Location:	Sacramento, CA or San Francisco, CA
Reports to:	Vice President-State Government Affairs
Start date:	Immediate
FLSA Status:	Exempt
Pay Range:	DOE
Travel:	Approximately 10-20%

### Brief Description of Company:

California Life Sciences Association (CLSA) is the leading voice for California's life sciences sector. We work closely with industry, government, academia, and other allies to shape public policy, drive business solutions and grow California's life sciences innovation ecosystem. CLSA serves over 700 biotechnology, pharmaceutical, medical device and diagnostic companies, research universities and institutes, investors, and service providers. CLSA was founded in 2015 when the Bay Area Bioscience Association (BayBio) and the California Healthcare Institute (CHI) merged to create the state's most influential life sciences advocacy and business leadership organization. CLSA has offices in South San Francisco, Sacramento, San Diego and Washington, D.C.

### Position Summary:

CLSA seeks a Director of State and Local Government Policy in the Sacramento or San Francisco office. The position, reporting to the Vice President – State Government Affairs, will assist in the development and implementation of legislative and government relations strategies. The Director will provide legislative and policy research, technical reports, position papers, and policy briefing papers and other communications on topics affecting the biomedical industry. The Director will assist in direct legislative advocacy and education efforts with members of the California legislature, Governor's office and various state and local agencies.

### Essential Functions:

- Develop and implement a strategic policy agenda for each established issue priority including achievable goals and performance measures
- Coordinate with the advocacy communications staff on policy communications including newsletters, press releases, and other items as needed
- Produce policy materials specifically tailored for the state and local level that join with or inform the positions adopted at the federal level, depending on the jurisdiction of origin in which the issue emerged
- Draft letters, policy statements, and testimony as needed
- Draft memos, educational materials, talking points, and presentations, as necessary, for senior CLSA government affairs leadership detailing the impact of government decisions on CLSA's public policy interests
- Help build and nurture effective multi-organizational coalitions and alliances on priority issues and campaigns
- Help develop and manage effective working relationships with key public officials at the state and local levels

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- Help manage all acute legislative matters before local jurisdictions, including tax, takeback, GMO labeling, and other issues specific to the life sciences sector
- Help represent CLSA among peer organizations for the life sciences industry in California
- Coordinate policy development among life sciences interests
- Maintain collegial relations with industry and regional peers

### **Required Knowledge, Skills and Abilities:**

- Minimum of five years of health policy work experience in a health association, governmental agency, or the private sector
- Exceptional understanding of health issues in the state of California
- Excellent verbal, written and digital communications skills
- Demonstrated record of sound political judgment

### **Required Education:**

- Minimum of B.A. or B.S. degree from a nationally accredited institution

### **CLSA Benefits:**

CLSA currently offers a full suite of employee benefits including company-paid medical and dental insurance coverage for employees and dependents, LTD, STD and Group Life insurance, 401(k) and profit sharing plan, health club membership benefits and a generous paid time off and paid holiday schedule.

### **How to Apply:**

Qualified individuals should submit their resumes with cover letter and salary history to the Assistant Manager – HR and Administration, Cheryl Stein, via email: [jobs@CHI.org](mailto:jobs@CHI.org) or via mail to: 888 Prospect Street, Suite 200, La Jolla, CA 92037